

MEMORANDUM

TO: NSRSN Advisory Board
FROM: Rae A. Benjamin, Office Manager
DATE: December 6, 1999
RE: Revision to December Agenda

Attached please find a revised memorandum from Marcia Gunning for the December 7 1999 Advisory Board meeting.

Two Emergency Motions have been added to Action Items. The Motions and supporting documentation is also attached.

If you have any questions, please feel free to contact me at (360) 416-7013, ext. 22.

MEMORANDUM

DATE: November 22, 1999

TO: NSRSN Advisory Board

FROM: Marcia Gunning
Contracts Compliance/Fiscal Manager

RE: December 1999 NSRSN Board Agenda

Attached please find for your review and comment the following that will be discussed with the Board of Directors brought forth at the December 16, 1999 NSRSN Board Meeting:

CONSENT AGENDA – NOVEMBER 1999

1. To review and approve NSRSN claims paid from November 1, 1999 to November 30, 1999. Total dollar amount of warrants paid in October: \$(not available at this time). Total November payroll of \$(not available at this time), and associated benefits.

ACTION ITEMS – DECEMBER 1999

1. To authorize the proposed NSRSN 2000 Annual Administrative Budget and Organization Development Plan.

The proposed NSRSN 2000 Annual Administrative Budget and related materials were introduced to the NSRSN Board of Directors at their November 12, 1999 meeting. The Proposed Budget has been available for public review and comment on November 12, 1999.

2. To authorize the NSRSN Executive Director to enter into a contract between the North Sound Regional Support Network and State of Washington - Mental Health Division Integrated Inpatient and Outpatient Mental Health Services effective January 1, 2000 through June 31, 2001.

The 1999-2001 Biennium contract between MHD and the NSRSN has been reviewed and is currently being updated to correct errors and language request changes from NSRSN and the NSRSN Attorney. The MHD anticipates providing the NSRSN with a corrected version of the contract prior to the December, 1999 Board Meeting. In addition, this contract includes the 1997 Approved NSRSN Integrated Contract Application. Many of the attachments to that application, such as the Level of Care Manual, the Strategic Plan, and the Quality Management Plan, have been updated, expanded, improved, or replaced since 1997. Due to the definitive nature of such documents, permission has been requested and received from the MHD to replace those early versions with their revised counterparts. Please note that the funding formula and associated funding allocations have changed. The changes are retroactive to July 1, 1999. (Please refer to attached Preliminary Review Report.)

3. **Emergency Motion #99-068** to authorize Contract #NSRSN-SA-99, amendment (01) between NSRSN and Service Alternatives for janitorial services at the NSRSN Mount Vernon Office effective 1/1/2000 to 6/30/2000.
4. **Emergency Motion #99-069** to authorize the NSRSN Executive director to enter into contract amendment NSRSN-APN-99-10-01 (4) with Associated Provider Network that would extend the current Children's Hospital Alternative Program (CHAP) Services Statement of Work in APN's contract with the NSRSN through 3/31/2000. Maximum consideration for this three month extension would not exceed \$172,731.

In addition, attached please find the monthly mental health services and funding report presented to the Board at the November 12, 1999 meeting.

I look forward to discussing these items in detail with all of you at the December 7, 1999 Advisory Board Meeting. If you have any questions or concerns you would like to discuss prior to the meeting, please do not hesitate to contact me.

INTRODUCTION ITEMS

None

cc: NSRSN Board of Directors
Merle Adrian
County Coordinators
NSRSN Management Team