

# North Sound Mental Health Administration

Regional Support Network for Island, San Juan, Skagit, Snohomish, and Whatcom Counties

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NSMHA Contract Memorandum 2009-007

Date: April 9, 2009

To: Tom Sebastian, CEO, Compass Health  
Donna Konicki, *bridgenways*  
Michael Watson, Lake Whatcom RTC  
Andy Byrne, Whatcom Counseling and Psychiatric Center  
Rod Elin, Catholic Community Services Northwest  
Claudia D'Allegrì, Sea Mar  
Ken Stark, Snohomish County Human Services Director  
Tom Robinson, Volunteers of America  
Cindy Paffumi, RSN Coordinator, Interfaith  
Sue Closser, CEO, Sunrise Services  
Yvonne Ito, Executive Director, LKI

From: Chuck Benjamin, Executive Director

Subject: Revised/Re-Numbered Policies

## **Policy 1009.00 – Critical Incident (CI) Reporting Review Requirements**

This is a pre-existing policy that has been through the final approval process. The recent changes were to make policy language consistent with language used by DSHS. The signed and effective update is 4/9/2009.

The updated corresponding CI and CMHA Review Form are attached and will be posted on the web under forms for your future use.

## **Policy 1021.00 – Allied System Coordination**

This is pre-existing Clinical Policy 1554.00 that per Cindy Ainsley, Quality Manager, has been renumbered to an Administrative Policy. The signed and effective update is 4/9/2009.

This revised policy is enclosed for your convenience and will be available on the NSMHA website at [www.nsmha.org](http://www.nsmha.org) for your future reference.

Please ensure these policies are implemented at your agency within 60 days.

cc: Heather Fennell, Compass Health  
Kathy McNaughton, Catholic Community Services  
Kay Burbidge, Lake Whatcom  
Pamala Benjamin, Whatcom Counseling and Psychiatric Center  
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Contract File