

North Sound Mental Health Administration

Regional Support Network for Island, San Juan, Skagit, Snohomish, and Whatcom Counties

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NSMHA Contract Memorandum 2009-001

Date: February 5, 2008

To: Tom Sebastian, CEO, Compass Health
Donna Konicki, *bridgenways*
Michael Watson, Lake Whatcom RTC
Andy Byrne, Whatcom Counseling and Psychiatric Center
Rod Elin, Catholic Community Services Northwest
Claudia D'Allegrì, Sea Mar
Ken Stark, Snohomish County Human Services Director
Tom Robinson, Volunteers of America
Cindy Paffumi, RSN Coordinator, Interfaith
Sue Closser, CEO, Sunrise Services
Yvonne Ito, Executive Director, LKI

From: Chuck Benjamin, Executive Director

Subject: Revised Policies

Policy 1001.00 – Complaint, Grievance, Appeal, Fair Hearing and Notice – General Policy Requirements

This is a pre-existing policy that was revised and has been through the complete approval process. The signed and effective date is 2/5/2009.

Policy 1002.00 – Complaint and Grievance

This is a pre-existing policy that was revised and has been through the complete approval process. The signed and effective date is 2/5/2009.

Policy 1003.00 - Appeal

This is a pre-existing policy that was revised and has been through the complete approval process. The signed and effective date is 2/5/2009.

Policy 1004.00 – Fair Hearing

This is a pre-existing policy that was revised and has been through the complete approval process. The signed and effective date is 2/5/2009.

Policy 1547.00 – Customer Service

This is a pre-existing policy that was revised and has been through the complete approval process. The signed and effective date is 2/5/2009.

February 5, 2009

Policy 1562.00 – Monitoring of Less Restrictive Orders

This is a pre-existing policy that was revised and has been through the complete approval process. The signed and effective date is 2/5/2009.

**Policy 1570.00 – Children’s Short-Term High Intensity Services (STHIS) and Attachments
1570.01 – .03**

This is a pre-existing policy that was revised and has been through the complete approval process. The signed and effective date is 2/5/2009.

These revised policies are enclosed for your convenience and will be available on the NSMHA website at www.nsmha.org for your future reference.

Please ensure these policies are implemented at your agency within 60 days.

cc: Heather Fennell, Compass Health
Kathy McNaughton, Catholic Community Services
Kay Burbidge, Lake Whatcom
Pamala Benjamin, Whatcom Counseling and Psychiatric Center
Adam Horn, Volunteers of America
Jonathan Vander Schuur, Sea Mar
Rebecca Clark, Mental Health Program Coordinator Skagit County
Barbara LaBrash, San Juan County Coordinator
Anne Deacon, Whatcom County Coordinator
Jackie Henderson, Island County Coordinator
Susan Schoeld, Snohomish County Coordinator
Contract File