



North Sound Mental Health Administration

Regional Support Network for Island, San Juan, Skagit, Snohomish, and Whatcom Counties

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NSMHA Contract Memorandum 2008-022

Date: September 4, 2008

To: Tom Sebastian, CEO, Compass Health
Donna Konicki, *bridgeways*
Michael Watson, Lake Whatcom RTC
Andy Byrne, Whatcom Counseling and Psychiatric Center
Rod Elin, Catholic Community Services Northwest
Claudia D'Allegri, Sea Mar
Anne Deacon, Snohomish County Coordinator
Tom Robinson, Volunteers of America
Doug Benjamin, Behavioral Health Director, Interfaith
Sue Closser, CEO, Sunrise Services
Yvonne Ito, Executive Director, LKI

From: Chuck Benjamin, Executive Director

Subject: Revised policies

Policy 1018.00 – Delegation of North Sound Mental Health Administration (NSMHA) Functions and Responsibilities and 1018.01 – Sample Delegation Plan Form

This is a pre-existing clinical policy 1548.00 that was revised to meet system changes and moved to an administrative policy. This policy has been through the final approval process, signed and effective 9/3/2008.

Policy 1019.00 – Notifying Consumers of Provider Termination

This is a pre-existing clinical policy 1552.00 that was revised to meet system changes and moved to an administrative policy. This policy has been through the final approval process, signed and effective 9/3/2008.

Policy 1502.00 – Accessibility, Engagement and Utilization of Services for High Need Individuals and/or Families not Engaging in Treatment

This is a pre-existing policy that was revised to meet system changes. This policy has been through the final approval process, signed and effective 9/3/2008.

Policy 1536.00 – State Hospital Care and Discharge Coordination

This is a pre-existing policy that was revised to meet system changes. This policy has been through the final approval process, signed and effective 9/3/2008.

The revised policies are enclosed for your convenience and will be available on the NSMHA website at www.nsmha.org for your future reference.

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Please ensure these policies are implemented at your agency within sixty days.

cc: Heather Fennell, Compass Health
Kathy McNaughton, Catholic Community Services
Kay Burbidge, Lake Whatcom
Pamala Benjamin, Whatcom Counseling and Psychiatric Center
Adam Horn, Volunteers of America
Jonathan Vander Schuur, Sea Mar
Rebecca Clark, Mental Health Program Coordinator Skagit County
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Whatcom County Coordinator
Jackie Henderson, Island County Coordinator
Contract File