

# North Sound Mental Health Administration

Regional Support Network for Island, San Juan, Skagit, Snohomish, and Whatcom Counties

117 North First Street, Suite 8 • Mount Vernon, WA 98273 • 360.416.7013  
800.684.3555 • Fax 360.416.7017 • TTY 360.419.9008 • Email [nsmha@nsmha.org](mailto:nsmha@nsmha.org) • Web Site <http://nsmha.org>

NSMHA Contract Memorandum 2008-009

Date: April 28, 2008

To: Tom Sebastian, CEO, Compass Health  
Donna Konicki, *bridgeways*  
Michael Watson, Lake Whatcom RTC  
Andy Byrne, Whatcom Counseling and Psychiatric Center  
Rod Elin, Catholic Community Services Northwest  
Claudia D'Allegri, Sea Mar  
Anne Deacon, Snohomish County Coordinator  
Tom Robinson, Volunteers of America  
Doug Benjamin, Behavioral Health Director, Interfaith  
Sue Closser, CEO, Sunrise Services

From: Chuck Benjamin, Executive Director

Subject: New/Revised Policies and Attachments

**Policy 1009.00 – Critical Incident Reporting & Review Requirements and 1009.16 – NSMHA Critical Incident Report Form**

This is a pre-existing policy and attachment that was revised to meet system changes. This policy was signed and is effective 4/28/2008.

**Policy 1522.00 – Out of Network Referrals**

This is a pre-existing policy that was revised to meet system changes. This policy was signed and is effective 4/28/08.

**Regional Training Plan**

The Regional Training Plan has been revised by the Regional Training Committee and completed the approval Process. It is effective 4/28/2008.

The revised policies are enclosed for your convenience and will be available on the NSMHA website at [www.nsmha.org](http://www.nsmha.org) for your future reference.

Please ensure this attachment and the process for contractual requirement is implemented at your agency immediately.

cc: Heather Fennell, Compass Health  
Kathy McNaughton, Catholic Community Services  
Kay Burbidge, Lake Whatcom  
Pamala Benjamin, Whatcom Counseling and Psychiatric Center  
Adam Horn, Volunteers of America  
Jonathan Vander Schuur, Sea Mar  
Maile Acoba, Skagit County Coordinator  
Barbara LaBrash, San Juan County Coordinator  
Gary Williams, Whatcom County Coordinator  
Jackie Henderson, Island County Coordinator  
Contract File