

NORTH SOUND MENTAL HEALTH ADMINISTRATION CONTRACT AMENDMENT

CONTRACT # NSMHA-CCSNW-SMHC-09-11

Amendment (1)

The parties to the above-referenced Contract between the North Sound Mental Health Administration (NSMHA) and CATHOLIC COMMUNITY SERVICES NW "Contractor" dated October 14, 2009 is hereby amended as follows:

REPLACE ATTACHMENT VIII WITH ATTACHMENT VIII (a).

ADD THE FOLLOWING LANGUAGE TO SECTION B.6:

- VI.** The Contractor shall ensure that all current staff view the video "Making a CPS Referral: A Guide for Mandated Reporters" within 30 days of the effective date of this Contract and that all future employees view the video within two (2) weeks of initial employment. After viewing, each employee shall sign and date a statement acknowledging his or her duty to report child maltreatment, and the Contractor shall retain the sign statement in the employee's personnel file. If staffs have viewed the video within the last three (3) years, they shall be considered as having satisfied this requirement provided the Contractor has the employee's signed statement on file. The Contractor shall either obtain a copy of the video from DSHS, or access the video online at the following address:
<http://www1.dshs.wa.gov/ca/pubs/pubcats.asp?cat=Multi-Media>
- VII.** The requirement applies only to employees, volunteers and subcontractors who may have unsupervised access to children. This requirement does not apply to licensed foster parents who are affiliated with the Contractor. Licensed foster parents are subject to the criminal history background provisions associated with obtaining and maintaining a current foster license.
- a. The Contractor shall ensure a criminal history background check pursuant to RCW 43.43.832, 43.43.834 and 74.15.030 and WAC 388-06 has been completed through DSHS for all current employees, volunteers and subcontractors, and that a criminal history background check shall be initiated for all prospective employees, volunteers and subcontractors, who may have unsupervised access to DSHS clients. Such persons shall not have unsupervised access to children in care until a satisfactory background check is completed and documentation qualifying the individual for unsupervised access is returned to the Contractor.
- b. In addition to a satisfactory background clearance through DSHS, the Contractor shall obtain a fingerprint background check from the FBI through DSHS for all prospective employees, volunteers, subcontractors and other persons who may have unsupervised access to DSHS clients if such persons have resided for less than three (3) years in the State of Washington. If the Contractor elects, pursuant to RCW 43.43.832 (7), to provisionally hire a person who has resided in this state for less than three years pending the results of the required FBI background check, the Contractor shall not permit that person to have unsupervised access to children who are served under this Contract or any other contract with Children's Administration until a satisfactory FBI background check is completed.
- VIII.** Corporal punishment of children in the Department's care or custody is prohibited. Corporal punishment is any act which willfully inflicts or causes the infliction of physical pain on a child. The Contractor, and the Contractor's agents and employees, shall not administer corporal punishment to children served under this Contract.

