

Tribal Planning Checklist

This checklist is provided to assist the assigned employees in key identified positions in developing the Implementation Plan. This exercise can help identify areas that need to be improved upon.

1. Have you scheduled regular meetings with the Tribes to discuss Policy 7.01 Implementation Plan and/or Progress Report? When and how often do you meet?
2. Have your Administration, Region, Division, Program, Contractors or Grantees met with the Tribes and Recognized American Indian Organizations in your area and identified issues that need to be addressed? What were the topics of the issues? What were the agreeable solutions?
3. Have you included Tribal and Recognized American Indian Organizations contacts in your information sharing, problem-solving and planning activities? Who are your contacts at the Tribe?
4. Have you notified Tribes and Recognized American Indian Organizations of funding opportunities, RFP's, available grants, or training opportunities from DSHS? What were they?
5. Do you have any special/pilot projects that include tribal participation or need to have tribal and Recognized American Indian Organizations participation? What are they?
6. Are your employees trained to address culturally sensitive issues or have access to culturally relevant resources?
7. Is your program/division able to respond to current needs of the tribes and Recognized American Indian Organizations? How is this achieved?
8. Did your program or division provide training to the Tribes and Recognized American Indian Organizations? To which tribes and Recognized American Indian Organizations did you provide this? What kind of training was provided?
9. Was technical assistance provided to the Tribes and Recognized American Indian Organizations? If yes, in what capacity?
10. Do you have Local Area Agreements or current working agreements with the Tribes? What are they? Are they current?
11. Do you contract directly with the Tribes? What are these contracts?
12. Do you have a plan for recruiting Native American providers, contractors, or employees?
13. Did you inform and seek input from IPSS when developing policies and procedures that will have a unique effect on Tribes or Recognized American Indian Organizations?
14. Do you have issues or concerns that require assistance from the Office of Indian Policy and Support Services (IPSS)? Have you discussed these issues with IPSS?