

NSMHA Planning Committee

Charter:

The Planning Committee's responsibility is the preparation of the NSMHA for the future behavioral health needs of the citizens of the North Sound Region, as well as, anticipating trends in the community mental health field. Major focuses in planning are around region-wide crisis services, services to low income people, services to people with serious and persistent mental illnesses and services to people who are Medicaid eligible.

The Planning Committee will develop a Strategic Plan (long-range) and short-range plans for the community mental health services contracted for and overseen by the North Sound Regional Support Network. The Planning Committee's purpose is to assure community mental health services of the highest quality which are effective, consumer-driven, culturally competent, locally controlled and responsive to our communities yet regionally integrated, outcome based, data driven and cost efficient. These services will be consistent with the goals and values of our consumers and funding sources.

Planning Committee Functions:

1. Issue identification and strategic direction
2. Program Planning
3. Analysis of monitoring reports and processes for future planning processes

Planning Schedule:

The Planning Committee will develop a Strategic Plan (long-range) every two (2) years. It will be finalized three (3) months after the start of each biennium. Consumers, family, advocate, citizen and provider input will be gathered region-wide in a systematic fashion and considered in the development of the plan. The Plan will be presented to the NSMHA Advisory Board and NSMHA Board of Directors for approval.

A yearly work plan will be developed by the Steering Committee, which will have a quarterly schedule of activities and include:

1. An update of the Strategic Plan
2. Major planning goals for the year
3. Related projects

Planning Committee Membership:

NSMHA Board Members – 3

County Coordinators – 5

NSMHA Executive Director

NSMHA Advisory Board Members

▶ Chair

▶ Four Members (2 consumers)

NSMHA Operations Manager/Deputy Director

Other RSN management staff, consumers and advocates will be invited to attend some meetings to obtain their advice and views.

Note: This charter was amended in 1999 by the Planning Committee to permit providers to attend Planning Committee Meetings; however, they are not voting members. This change was not formally adopted by the Board of Directors.

Work Processes:

The Planning Committee will meet at least bi-monthly. The purpose of these meetings will be to direct, review, revise and approve planning projects, as well as, select and design future planning projects. This will be a collaborative process requiring active involvement and collaboration by all Committee members. Major planning processes will be worked on by the entire Committee.

Workgroups will be set up to work on specific and special projects where needed. These workgroups will be subcommittees of the Planning Committee. Workgroups will be comprised of some Planning Committee members, other NSMHA staff, consumers, advocates, selected provider staff and professionals from other systems.

The planning recommendations of the Planning Committee will be presented to the NSMHA Advisory Board and the NSMHA Board of Directors for approval following a vote when there is a quorum present. A quorum for the Planning Committee is defined as five (5) voting members of the board representing at least three (3) counties. When there is no agreement of planning recommendations, recommendations will be made on a majority basis; with minority opinions noted.