

DRAFT – Not reviewed or approved by committee

NSMHA CIS Committee
NSMHA Conference Room
January 19, 2010
1:00-3:00 p.m.

MINUTES

Present: *Michael White*, NSMHA; *Rebecca Clark*, Skagit County; *Jennifer Whitson*, WCPC; *Mike Manley*, Sunrise Services; *Tera Boonstra*, Compass; *Dennis Regan*, NSMHA; *Jill Dace*, Snohomish County; *Marsha Murray*, Compass; *Seong Ja Garza*, Sea Mar;; *Judy Hamlin*, Compass Health; *Bob Buchanan*, Snohomish County; *Nancy Anderson*, Snohomish County; *Lisa Honsley*, Island County and *Rebecca Pate*, NSMHA.

I. Review/Approve Minutes

The meeting was called to order at 1:00 pm.

Michael announced that Stephanie would not be present.

Judy asked some questions regarding 278.

Michael asked if there were any revisions/corrections on the minutes and they were approved as written.

II. Call for Additional Agenda Items

Michael asked for any additions to the agenda and Jennifer raised authorization requests reports. Michael noted the field is being used regarding why the authorization request has been modified or not certified and that authorizing staff are looking forward to when they will be able to only use the one process for notifying agencies.

III. Jail Services Reporting

Michael said he wanted to discuss this so everyone involved is on the same page as to the data collected, etc. Rebecca C. asked for some clarification before discussion began. Rebecca C. said they reviewed definitions at their last meeting to come up with common definitions. Rebecca C. stated the Admin date would be the first date client is contacted. She distributed information to all. This program is called “Jail Transition/Services Program” depending on the county referring to the program. Commitment was discussed and Jill said this is an option under “booking” category. The counties mentioned parole violation and Jennifer and Marsha said they do not collect this information. Nancy said because Snohomish is so large they collect different information. She said this came about due to a request from Chuck Benjamin regarding recidivism rates. Marsha said it sounds like the program has improved since initial set up and it needs to be decided what data should/needs to be collected to capture accurate information. Marsha asked if the Jail Episodes information stays at NSMHA or goes forward to the state. Michael said parts of the information go to the state. Marsha said if bookings within a specific episode need to be tracked this would require significant changes to the initial program setup. Marsha said changes will require programming and additional costs. Snohomish distributed their “face sheet” for jail transition and Marsha said #6 is not captured through Raintree. Michael and Marsha said the “episode start and admit date” are one and the same. Marsha said a work order/purchase order needs to be developed for Sound Data to be able to incorporate additional items (i.e., booking information, reports, episodes, bookings) into the system. In depth discussion followed. There was some considerable discussion about duplication of episodes between Snohomish and Compass.

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The group said requests and what information is needed by Sound Data should be identified so Sound Data can inform the counties of the cost to incorporate those changes into the system. The following was mentioned:

- Multiple booking dates option
- Replace drug and alcohol category with a GAIN capability – Marsha said this will be easier to do once things are moved to their own separate screens
- Marsha asked the counties to review reports they get now and mark up any additional information needed so it can be included in the request

Michael said one thing everyone needs to keep in mind is the original spreadsheet did not provide a lot of information; thus, a lot of interpretation was done by all with various interpretations.

IV. Hearing Data

Michael said information needs to contain detention county, county of record and cause number. He said this needs to be completed and ready by April 1st. Michael read information from the data dictionary as to when hearing information is not to be entered. Continuances are not to be entered.

Gender of clinician and languages spoken is information that will be collected in the future. He said the issue of transgender was mentioned and will be addressed. The modified transaction is not available until Michael gets answers/clarification from the state.

V. Authorizations

Michael said related to authorizations, specifically re-auth piece. Can anything specifically be done to prevent the back and forth process? Marsha said the spend-down process is one problem. Judy said LRA's are another issue. Michael said the 180-day not being current is another.

VI. Open Discussion

Michael asked if there was anything else to discuss and nothing was mentioned. He said if anything new came up before then he would put word out.

The meeting is adjourned at 2:10 pm. **The next meeting is** March 16, 2010, from 1:00 – 3:00 in the NSMHA Conference Room.