

DRAFT – Not reviewed or approved by committee

NSMHA CIS Committee
NSMHA Conference Room
October 20, 2009
1:00-3:00 p.m.

MINUTES

Present: *Michael White*, NSMHA; *Jennifer Whitson*, WCPC; *Stephanie Zapien*, LWC; *Stacey Alles*, Compass Health; *Tera Boonstra*, Compass Health; *Jim Gaudette*, CCS; *Sothea Keth*, Sunrise Services; *Barbara Browning*, *bridgenways*; *Dennis Regan*, NSMHA; *Pat Morris*, VOA via telephone; *Marsha Murray*, Compass Health; *Judy Hamlin*, Compass Health and *Rebecca Pate*, NSMHA.

I. Review/Approve Minutes

The meeting was called to order at 1:00 pm. Michael asked if there were any revisions/corrections on the minutes and they were approved as

II. Call for Additional Agenda Items

Tera asked to discuss Encounter Validations.

III. Provider One

a. Discussion Related to Provider Readiness

Michael said some had asked if NSMHA has discussed testing. He asked if anyone is not able to log in and all said they were good. Marsha asked if everyone has their taxonomies that use Raintree. Tera said everyone needs to be not only log in capable but ready for the transition. Michael said December 6th is the date Provider One will go live. As far as NSMHA, any new encounters will be submitted to Provider One and any old encounters need to be submitted to the old system. Old system submissions that Michael can submit to the old system must be data prior to 11/6. Corrections that have been previously sent and submitted to the State will be under the old system. If it has not been submitted prior to 11/6 it must be submitted to Provider One system. Judy said on 11/20 the old system will shut down. Michael said anything submitted into the old system must be completed by the end of December. Marsha said if this data has not been cleaned up by the end of December it will not be able to be cleaned up. Tera said everyone should be notified of a final cut off for cleaning up data. Marsha said for Snohomish County consumers that bounce between Molina and NSMHA **must** be cleaned up prior to 11/20. Michael said if there are new services to be entered from 12/7/2008 to current hold for Provider One. He said corrections that have already been submitted to NSMHA will be in the old format and a cutoff date will be disseminated at a later date. Marsha said people need to realize the 10th is the cutoff date for submitting data for services. Discussion followed.

Judy and Marsha said if submitted data does not include new NPI #, taxonomy and Provider One #, they will not go to ready status. Michael said he heard that some staff are not able to obtain NPI # because they do not have the appropriate credentials. Michael said for these exceptions use their ID # but Marsha said she would prefer all obtain NPI #. Judy asked for all to check their taxonomy #'s to ensure it is "community mental health". Further discussion followed.

Judy said Thursday's meeting will have discussions regarding two new things surrounding Provider One.

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The H2015 code was discussed and Michael said two different reports will be done – one with the 30 minute qualifier and one without.

Michael said everyone should be ready for a rocky ride because there will be issues that will show up.

b. Logistics/Timelines of Switchover

i. Corrections to Services Sent Prior to 12/5

See notes above.

ii. Services not Sent Prior to 12/5

See notes above.

iii. Services Sent After 12/5

See notes above.

IV. Authorization Response

a. Not Certified Reason to be Returned in Transaction

Judy asked if auth requests would be looked at a little closer during this trial period and Michael said he could request that be done. Marsha said this could be a problem with re-auths but the new auths should have all the new data. Stacey said during the blackout auth people need to know they may be issuing auths that are not eligible and would be “state only”. Stacey said NSMHA should issue letters notifying them they are not eligible for services. Stacey expressed serious concerns regarding people issued auths during the blackout but wind up not being eligible for services. She emphasized she would like some directions/instructions from NSMHA on how to handle these issues prior to 11/20. Michael said the individuals who issue auths would like to develop a way to notify agency people why auths are not acceptable. He said under the 278 transaction there is a section for them to state why auth was not certified. Michael said this will be a change to occur in the future but the exact date is unknown.

V. POS 09/10 Error

a. 8/4/2009 Code List Erroneously Lists Code ‘10’ for Prison/Correctional Facility

Michael said this code was put in as 09/10 erroneously and should be 09 only.

VI. Open Discussion

Stacey said Charissa mentioned some re-auth changes that would happen and would be presented October. Michael said he and Charissa were unable to meet and will meet Friday. Stacey said this will, therefore, not go to Quality Management Oversight Committee (QMOC) before CIS is informed.

Jennifer said she had an instance of difficulty engaging a person for first ongoing within the allowed timeframe. Jennifer said there needs to be a reason available for indicating “client’s refusal to return voice messages, responding to letter sent, etc.” Stacey asked about the 20 day timeframe and Michael said if the client is able to engage but not within the timeframe then a reason should be noted. Michael said for Jennifer’s situation someone needs to let him know the code utilized so he can include that within the necessary table. Discussion followed.

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Jennifer asked about processing “second opinions”. Jennifer asked what information was needed and Marsha said she just needs to indicate it as an “outpatient episode” but not put the “x” in because you are not the primary provider.

Michael distributed/reviewed the encounter validation report for October 2008 through September 2009. Michael said changes have been made to the tool to be used in 2010 and encounter validations will all be done in a certain timeframe TBA but probably before 8/10. Michael said per new contracts all CMHAs will have 411 encounters validated. Discussion followed.

The meeting is adjourned at 2:45 pm. **The next meeting is** November 17, 2009, from 1:00 – 3:00 in the NSMHA Conference Room.