

DRAFT – Not reviewed or approved by committee

**NSMHA CIS Committee
NSMHA Conference Room
July 15, 2008
1:00-3:00 p.m.**

DRAFT MINUTES

Present: *Michael White*, NSMHA; *Judy Hamlin*, Sound Data; *Jeanne Christoferson*, Snohomish County; *Seong Ja Garza*, Sea Mar; *Dennis Regan*, NSMHA; *Jim Gaudette*, CCS; *Marsha Murray*, Sound Data; *Marsha Murray*, Sound Data; *Barbara Browning*, *bridgemays*; *Steve Carpendee*, WCPC; *Natalya Prokopchik*, Sunrise Services and *Rebecca Pate*, recording.

Absent (excused):

I. Review/Approve Minutes

The meeting was called to order at 1:05 pm. Introductions were made.

The June minutes were reviewed and approved as amended. Michael said if any other changes were noticed to please let Rebecca know.

II. Call for Additional Agenda Items

Jim added services for high intensity treatment kids and wraparound – distinguishing wraparound from regular children services. Dennis said NSMHA is using the episode type to distinguish.

III. Data Cleanup Reports – Standing agenda item

Michael asked if anyone had any comments regarding the reports. Judy asked if they are going out yet and Michael acknowledged they are not.

IV. Items from previous Meetings:

a. Closing of Episodes and ending authorizations

Michael said he has not had a chance to study the logistical part of this. He said there is a healthcare notification 278; however, this is not a HIPAA transaction. The standards transactions rule does not speak to the other. Michael said you could potentially use the 278 transaction but he wants to conduct further research before a definitive decision is made. Judy asked how this will be done effective the end of July. Michael said there is a policy being worked on. Marsha said Stacey came up and spoke about this after the policy sub meeting and stated a workgroup would be discussing this further and she would follow up with Stacey.

V. Spend Downs – reporting services while client spending down

Michael said whether to report to NSMHA or not to capture data. Michael said if information is not reported within timelines this could create a problem. He asked Dennis if he knew anything further. He said if information is reported it is shown. Marsha said it is being worked out on the other side to match up data but there will always be a gray area. Michael said he thought you would want to report data. Marsha stated most spend down consumers are retro.

VI. NSMHA Data Dictionary Review – CDMHP Investigation Transaction

Michael distributed information. Marsha requested holding this until next month because individuals are not present. Michael said he would hold off on transaction but still wanted to do a brief review. He said some transactions would not be effected by those present. He asked what individuals would like to see improved. Discussion followed. Michael asked what the group wanted to discuss so time would be well spent. Marsha said there are three levels and she would like to know how Michael obtains data that goes to the state. Dennis said perhaps he should bring some of his CDMHP reports to show how he uses the information. Marsha said she would like to see how data goes from the contact sheet to the report to the data Dennis uses. This will be reviewed in more detail at the next meeting. Michael said he would bring transaction information so it can be discussed also. Michael said he would come up with some items to present. Judy suggested starting with the outpatient report and then proceed to the most complex. Judy said what she looks for is whether enough is being done or not done. Marsha said it would be helpful to know how NSMHA reports and trace information back to data submitted. Marsha said she would like to utilize an overhead screen to demonstrate how that data is put in and utilized. Marsha emphasized the how/where the data element is put into the system is very important and discussion around that would be beneficial. Further discussion followed.

VII. North Sound Information System Review Update

Michael said there are no updates at the moment. He said he hoped everyone had been in touch with Jerry for the interview process and he will update when he knows more.

VIII. Data Certification

Michael said due to data conversion going on he has not been able to provide a report from his side. He said the report due June 30 has been given “a by” and is not going to be required. The deliverable will be picked up with the next quarter report. Judy asked about VOA in regards to this and Michael said he spoke with Pat regarding this. He also said she spoke with Margaret and is aware of the information. Further discussion followed. Judy expressed some concerns and requested a meeting with Michael to discuss.

IX. Other Items

None mentioned.

X. Open Discussion

None mentioned.

XI. Meeting Adjourned

The meeting was adjourned at 1:45 pm. The next meeting will be August 19, 2008, at 1:00 in the NSMHA Conference Room North.