

DRAFT – Not reviewed or approved by committee

**NSMHA CIS Committee
NSMHA Conference Room
June 17, 2008
1:00-3:00 p.m.**

DRAFT MINUTES

Present: *Michael White*, NSMHA; *Tera Boonstra*, Compass Health; *Stephanie Zapien*, LWC; *Jerry Schneider*, Jet Computers; *Jennifer Whitson*, WCPC; *Judy Hamlin*, Sound Data; *Jeanne Christoferson*, Snohomish County; *Seong Ja Garza*, Sea Mar; *Dennis Regan*, NSMHA; *Greg Long*, NSMHA; *Jim Gaudette*, CCS; *Marsha Murray*, Sound Data; *Lynn Birks*, VOA (via telephone) and *Rebecca Pate*, recording.

Absent (excused):

I. Review/Approve Minutes

The meeting was called to order at 1:05 pm. Introductions were made.

Michael said for the group to email minute corrections to Rebecca for making changing.

II. Call for Additional Agenda Items

Tera wanted LOCUS/CALOCUS added. Jennifer requested closing of episodes.

III. LOCUS/CALOCUS

Tera asked if Dennis looked at actual figures for reports or what. She was wondering if the figures could be affecting their numbers. Michael said NSMHA is planning on putting an edit in the system on NSMHA's side to reject old numbers by July 1st and Marsha said Sound Data could change it on their side but it would take time.

IV. Closing of Episodes

Michael said this change would be completed by August or September. Marsha said Stacey came up with some issues in Snohomish County that Sound Data will need to adjust. This is referred to "RSN payer" on the provider side. Marsha said if the auth is ending there will be no 288 to end it. She said once an auth has been approved there is no way to disapprove it. Marsha asked if Michael could send a transaction without HIPAA compliance violation and she said she did not know how. Michael asked what data elements were needed for Sound Data to get what they need. Marsha said due to HIPAA the ending transaction information needs to be sent back via paper and entered manually. Marsha said the information needed would be the date auth is closed and the 10 day timeline. Marsha said that Stacey said MINT consumers who flip back and forth would need new assessments every time if the auths are closed each time. Further discussion followed due to the concerns in Snohomish County. The auth process appeared to be an issue. Marsha emphasized element changes would need some time to implement. Tera said if the entry has to be done manually for WMIP consumers that would be a huge undertaking. Michael said he would dig into this issue further regarding the HIPAA part. Judy suggested an eligibility transaction and it was said that could work. Marsha asked Michael to look into the cancellation process for this issue. Further discussion followed. Greg said concerns have been heard and NSMHA will take all under consideration.

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V. Data Cleanup Reports – Standing agenda item

Jennifer asked when the reports would be coming back and Michael said July.

VI. Items from previous Meetings:

a. Deliverables that are in the contract where the data is in the CIS

Michael said he had not heard anything else from anyone and this will be deferred to next month. Greg said NSMHA is recommending crisis beds data no longer be submitted as of July 1, 2008.

VII. Marty Smith Modifier Usage

Tera said they discussed this at their agency this morning and they agreed if the need exists they decided to have the consumer come to the clinic. Greg said they had discussion with Tom Sebastian and it was agreed that agencies should be reporting in when two staff are involved even when it happens in the office. Michael said this could not be done with the modifier. He said this was previously discussed regarding Wraparound consumers. Marty Smith funds can only be used for outreach services and Marsha said they set the code up so it can only be used for outreach. Michael said MHD does not go to the RSN for data information regarding the actuarial reports; therefore, the dual staff occurrences are not being shown. Greg said then MHD should be notified that some of the cases are done with dual staff and should be considered in the actuarial report. Michael asked Jennifer to follow up regarding this at WCPC. Further discussion followed.

VIII. NSMHA Data Dictionary Review

Michael said closing episodes was discussion last month and he brought this back to the group asking what data elements the group would like to see. Marsha said she would like to see CDMHP Investigations done in depth. Judy asked if there was another way to do crisis plan without transaction. Dennis said periodic are ones he uses more and more. Judy said if source document link was present it would help. Michael said bring data to the next meeting that shows how things are affected.

IX. North Sound Information System Review Update

Michael said a document has been posted to the IS section of the web site for people to review. Jerry said he would like people to complete the review and send those in. Tera asked if he was not available anytime and he said the week of July 21st and August 20-29th.

X. Other Items

Michael asked for additional items.

Judy said on staff detailed record staff should be entering employment termination date at the bottom when a clinician is no longer working at a clinic not a end screen date at the top.

XI. Open Discussion

XII. Meeting Adjourned

The meeting was adjourned at 2:25 pm. The next meeting will be July 15, 2008, at 1:00 in the NSMHA Conference Room.