

DRAFT – Not reviewed or approved by committee

**NSMHA CIS Committee
NSMHA Conference Room
March 18, 2008
1:00-3:00 p.m.**

MINUTES

Present: Michael White; NSMHA; Stephanie Zapien, LWRTC; Jennifer Whitson, WCPC; Dennis Regan, NSMHA; Barbara Browning, *bridgeway*; Jim Gaudette, CCS; Judy Hamlin, Sound Data; Tera Boonstra, Compass; Marsha Murray, Sound Data; Seonj Ja Garza, Sea Mar; Jeanne Christoferson, Snohomish County; Greg Long, NSMHA; Angela Fraser-Holtz, NSMHA and Rebecca Pate, recording

Absent (excused):

Review/Approve Minutes

The meeting was called to order at 1:05 pm. Introductions were made.

A motion was made to approve the minutes as written, seconded and motion carried.

Call for Additional Agenda Items

Michael asked if there were any additions to the agenda and Tera added improving Medicaid and adding episodes for tracking.

Early Periodic Screening and Diagnostic Treatment (EPSDT) Transaction Draft

Michael said the *draft* was distributed last month and Angela was invited to answer any questions. Michael said information needs to be collected in order to define charts to be pulled for the audit. Angela said this came about because of kids rated level 2 or higher in service. Angela said there appeared to be more kids in the system than were flagged EPSDT. She acknowledged that she and Sandy were looking to see if the kids had an IST functioning. She said a physical is required every two years per NSMHA and agencies need to receive credit when the letter goes out. They look to see if referral comes back to the agency (this is not required because families can opt to not go see the doctor). Angela reviewed the document distributed for review. Marsha asked if all children were considered EPSDT and Angela said her understanding is no unless the referral is received back from the doctor. Jim suggested a workgroup look at this issue to identify what would work for NSMHA and the providers. Several in the group expressed this would create more data entry. Discussion followed. Marsha said receipt of a referral appears to be a need to identify EPSDT children. Marsha said a field to the current outpatient transaction could be added. Marsha said this would be incorporated into the episode. Angela said it has to be certified that letters are sent out. Further discussion followed. A workgroup meeting will be scheduled and word distributed.

Data Cleanup Reports

Michael said the Excel files were able to be incorporated to allow agencies to look at more information. Michael said they are still working on county information. Michael said some reports already take up to 5 hours to run. Michael said he may look at running them on Monday versus Tuesday. This will be a standing item on the agenda. Judy acknowledged she has not been able to work on things this week and wanted to let individuals know it was not due to their input.

Waiver/Exception Clinicians and Services Rendered

Michael thanked all for providing information. He said some agencies still have outstanding information that is needed. He acknowledged more information has been received and thanked all for it.

Closing of Episodes

Michael said there was nothing new this month. Tera asked where this evolved from and Michael said it came from management team.

Auth Process for Clients Returning in a Current

Jennifer wanted this on the agenda just for an update. Michael said the group met in early February but have not met since. He said pieces are being worked on and nothing has been finalized to date. Jennifer asked for this group to get a copy of the minutes from this workgroup. Spenddown clients could be identified in the additional information to consider and this would be visible on the additional information screen. Tera said if discrepancies continue to occur she will call Michael and ask what can be done differently to prevent future occurrences.

Hearing Episodes

Jeanne said they are keeping crisis episodes open until the hearing process is completed. Michael told her she needed to close the initial episode and open a crisis episode. Tera said contact is made in outpatient side not ICRS side. Michael said he could go either way with this and if creating an additional episode of care would be easier he could work with that. Marsha suggested waiting a week and see what ICRS want but Michael said the special episode would work for him.

Other Items

Michael asked if there were any other items. Judy asked why information is being requested from a new source that is already being reported elsewhere. Dennis said NSMHA is working on getting rid of the manual reporting process. Discussion followed. Michael suggested agencies discuss having contract amended for those who do not provide this service. Judy suggested adding this to the agenda to discuss at the next meeting. Marsha said they are waiting to hear from the children's high intensity side to know how to develop the system to provide necessary information to generate accurate/required reports. Judy said the goal is to do away with redundancy and manual reporting. Greg said in regards to LKI information may want to be tracked manually for a while. Marsha said it does not make sense to have them put information in a having a third source document. Greg said discussions are ongoing and a final contract has not been developed. Discussion followed. Manual reporting/requirements are being done per contract, which is duplication to CIS information. Tera expressed disappointment in not knowing the information posted on the web site regarding dissatisfaction with Raintree. She said she does not feel that way. Marsha said if issues are being brought to NSMHA then Sound Data needs to be aware of it so solutions can be reached to resolve problems. Greg said issues have come from CEO, providers, etc. and that is why the RFQ was released. Greg said the Board of Directors agreed to contract with Jet Computer Support. In depth discussion occurred regarding satisfaction/dissatisfaction with the IS system. Greg agreed dialogue is important and sometimes issues are perhaps not relayed to the correct people to be resolved.

Open Discussion

Michael opened the floor for discussion at 2:30 pm.

Meeting Adjourned

The meeting was adjourned at 2:45 pm. The next meeting will be April 15, 2008, at 1:00 in the NSMHA Conference Room.